

MEETING MINUTES



ARCHITECTS

Meeting #6

December 7, 2009

Project: PUSD Measure TT Projects
Don Benito Fundamental School
PBWS P/N: 09009.00

Attendees:

School Site Council Members (refer to SSC Minutes for list)

PUSD:

Julie Reynoso, School Principal

PBWS:

Fred Wesley, Principal

Robert Newton, Project Manager

Purpose: The purpose of this meeting was to review the status of the quickstart projects and to review and approve the scope of Measure TT work based on a preliminary cost model prepared by PBWS.

- 5.1 Phase 1 – Quick Start Playground Projects:** PBWS reported that the construction drawings were complete for the quick start projects and were ready to submit to DSA for over-the-counter plan check, pending selection of a shade structure vendor by the District and receipt of their DSA pre-approved plans to include in the submittal package to DSA.
- 5.2 Phase 2 – Modernization and new construction:** PBWS presented a proposed Draft Scope Summary based on priorities previously approved by the SSC, along with a site plan showing the location of each proposed improvement on the campus. The Draft Scope Summary included a preliminary assessment of the estimated cost of each scope item. The total estimated project costs for the proposed scope items totals \$5,893,398 against a total budget of \$5,914,961. The following was noted:
1. Upgrades to the fire alarm system may be required upon further investigation, requiring an offsetting adjustment in the modernization scope.
 2. The cost to convert the existing library back to a classroom may be significantly less than budgeted since only minor alterations occurred when the space was converted to a library.
 3. Several items originally identified by the Facilities Master Plan or previously identified in the SSC meetings are listed as Alternates and likely cannot be accomplished within the budget without impacting scope items the SSC agreed were of higher priority.

The Site Council approved the recommended scope summary.

Meeting Minutes

PUSD/Don Benito Fundamental School

December 7, 2009

If anyone present at the meeting have changes or corrections to the minutes as presented above, please notify PBWS in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Submitted by:

PBWS architects



Fred Wesley, AIA, LEED® AP, CASp
Principal

cc: Julie Reynoso, School Principal
School Site Committee members (via Julie Reynoso)
Steve Brinkman, PUSD
Frazer Thompson, PUSD

Encl: Draft Scope Summary 12/7/09
Site Plan 12/7/09